

A LETTER FROM THE ELDERS
Children's Ministries
Redeeming Grace Baptist Church

Prospective worker,

We are so grateful for your willingness to help in our youth, children's, or nursery ministry. Local churches must rely upon God moving in the hearts of people in the congregation to help in these areas. While we in no way want to abdicate the biblical responsibility of the parents to raise their children in the Lord, we can come alongside and help in that most important task.

The forms we are asking you to fill out are intended to insure, as best we can, that our youth and children are in a safe environment- especially given the society in which we live. God has called us to shepherd His flock which He has purchased with Christ's blood. This is a serious call. To that end, it is our God-given duty to take every precaution to see that the children are protected.

The forms which you will be filling out have been carefully scrutinized and endorsed by the Christian Law Association. Also, it is important that you realize that should you have any intent to harm any of these little ones, you **WILL BE WITHOUT EXCEPTION** prosecuted to the fullest extent the law.

Included in this package you will find the following:

1. A Confidential Screening Form- this will provide us with a general background and ministry history for each worker.
2. A Reference Authorization Form- this authorizes us to obtain information from the reference that you provide us.
3. A Background Check Authorization Form- this is a legal release to run a background check through a national database.

*We ask that you please fill these forms out as completely and accurately as possible.

It is our desire to provide an established and safe environment for our children. All information that you provide on the screening forms will remain confidential. We greatly appreciate the desire that God has placed on your heart to come along side the ministry here at Redeeming Grace Baptist Church and we look forward to furthering the kingdom of Christ with you. Thank you for your willingness to serve and your openness to the leading of God in your life.

In His Service,
Redeeming Grace Elders

CONFIDENTIAL SCREENING FORM
Children's Ministries
Redeeming Grace Baptist Church

This screening form is to be completed by applicants for any position, paid or volunteer, involving RGBC youth, children, or nursery ministries, and will be used to help RGBC provide a safe and secure environment for every child. This is not an employment application.

Date: _____

Name: _____

Address: _____

Email Address: _____

Phone Number: _____

If explanatory notes are needed, please use the back of the last sheet; write the number to correspond with the question to which you are giving remarks.

1. Have you ever been convicted of a crime? If yes, please explain.

2. Have you ever been charged or accused of child abuse or child neglect? If yes, please explain.

3. Is there anything in your background that should give us hesitation to permit you to work with children?

4. How long have you attended RGBC?

5. Are you a member of RGBC? If not, are you considering membership? While we don't require membership to serve in the children's and youth ministry, we encourage it.

6. List any churches you have attended regularly during the past five years and any of the ministries in which you were active.

a. Church/City/State _____

Dates _____

Ministries _____

b. Church/City/State _____

Dates _____

Ministries _____

7. List any previous non-church involvement with children or youth during the past five years. List each organization name, address, type of work performed, and dates.

a. Org. Name/City/State _____

Dates _____

Type of Work _____

b. Org. Name/City/State _____

Dates _____

Type of Work _____

8. What reasons prompted you to seek involvement with the children's and youth ministry at RGBC?

9. Please provide a brief written testimony.

The information contained in this screening form is correct to the best of my knowledge

Signature _____

Date _____

**Additional comments and/or explanations may be provided on the back of this page.
Please reference your remarks by question number.**

REFERENCE AUTHORIZATION FORM
Children's Ministries
Redeeming Grace Baptist Church

Personal references:

Name _____

Phone # _____

Address _____

Relationship _____

Name _____

Phone # _____

Address _____

Relationship _____

Name _____

Phone # _____

Address _____

Relationship _____

I understand that I have the right to inspect any information provided about me by any person or organization identified by me in this screening form and that this information will be held in the strictest confidence.

Signature _____

Date _____

BACKGROUND CHECK AUTHORIZATION FORM
Children's Ministries
Redeeming Grace Baptist Church

Release Authorization:

1. In connection with my future involvement as a staff member or a volunteer working with children, I understand that RGBC will conduct a background check to determine my ability to minister in the role. It may include information concerning my character, work habits, performance and any court records that may have a bearing on my job responsibilities.
2. I acknowledge that an email, a telephonic facsimile (fax) or photocopy shall be as valid as the original.
3. I hereby authorize, without reservation, any law enforcement agency, institution, information service bureau, school, employer, church or non-profit organization, reference, or insurance company contacted by RGBC or its consumer reporting agency or its agents, to furnish the information described above.
4. I understand that if any of those records contains information which is used to deny my employment or service at Redeeming Grace Baptist Church, that I will be notified of my rights and where I can obtain a copy of the information.

| | | | |
|--|--------------------------------|--|--|
| Name: <small>(first, middle, last)</small> | | Date of Birth: <small>(mm/dd/yyyy)</small> | |
| Sex: <small>(m/f)</small> | Social Security Number: | | |
| Driver's License Number: | | State Issued: | |
| Maiden Name (if applicable): | | | |
| All Aliases: | | | |
| Present Address: | | | |
| All Previous Addresses for Past 5 Years (use back of sheet if necessary): | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Signature: | | | |
| Date: | | | |